



MY NEIGHBOURHOOD

St George Neighbourhood Partnership
Wednesday 22nd June 2016

Report of: Subgroup Champions, Neighbourhood Partnership Co-ordinator.

Title: NP Activities- Business Report

Recommendation:

- 1- **Citywide NP Event:** Update.
- 2- **Operation Subgroup:** NP to note progress and agree recommendation from subgroup.
- 3- **Environment:** NP to note progress and agree Environment subgroup recommendation.
- 4- **Traffic and Transport:** NP to note progress.
- 5- **Wellbeing:** NC is asked to consider the Wellbeing subgroup recommendation for grant applications received since March 2016.
- 6- **Communication:** NP to note progress and agree subgroup recommendation. NC to approve Communication subgroup recommendation to allocate Neighbourhood Budget.

Part 1: Citywide NP Event

- 1- We are organising a short Citywide Event to discuss the Citywide NP Plans and discuss what's happened since the parks investment meeting held in February.
- 2- The date for this event, will be 20th July 6.30pm – 8.30pm at Central Library. Please put the date in your diaries, an Eventbrite invitation will be coming out presently.
- 3- If any of the NPs would like to have a 15 minute slot to share key pieces of work, linked to their NP plan or any of the Citywide Priorities please contact Hayley.ash@bristol.gov.uk The Citywide NP priorities are, Community Resources, Hate Crime and Community Cohesion, Employment, Environment, Health, Highways and Transport, Parks, and Young People.

Part 2: Operation subgroup

- 4- The Operation subgroup met on Thursday 28th April 2016. The group discussed the role of the equalities champion. Given no guidance was provided from BCC, it was suggested recommending continuing the current arrangement of sharing the responsibility of the equalities duty. The group were also given an opportunity to comment on the draft citywide Code of Conduct.
- 5- The group spent considerable time looking through the NP Achievement's report and reviewed the relevant sections of the NP Plan, namely Families, Young and Older People; Community Cohesion and Development; Community Buildings and Facilities; Employment, Training and Economic Development; Housing, Planning & Major Projects.
- 6- The group identified 1 new priority under the Employment, Training and Economic Development theme and identified new activities and made some changes to existing activities in the NP Plans. The NP members are hereby asked to approve the group recommendation summarised in the table shown below.

Priority	Activity Description & Brief reasons.	New Activity
8.1 Families, Young and Older People		
P1: NP will support activities for all sections of the community.	New activity was identified.	New for 2016/17 Activity: Support and develop activities for people with disability.
	Existing Activity 4 & 6 to be merged. They both relate to engaging with young people.	Reword: Support organisations led by young people and develop mechanism for young people to engage with the NP; including developing Youth Forum for the NP area.
	Activity 7, the group wanted to specify formal and informal sport pitches.	Reword: To include Formal: Dundridge Park & St George Park. Informal: Troopers Hill, Meadowvale and Plummer's Hill
8.2 Community Buildings & Facilities		
P1: Priority 1: Promote / take Advantage of community asset transfer opportunities, right to bid etc. Future Development of Open Spaces and public areas. Helping and support ;- Community/Voluntary groups to apply for CAT and/or improve the local community facility- BCC and other statutory services to add value by facilitating the sale of any community asset or co-locating services	Activity 1: This is considered to be an officer activity and therefore should be removed.	No New Activity: Remove from the NP Plan
	The new Swipe Service in St George Library presents both an opportunity and a concern as it is one of the pilot libraries for this service delivery model.	New 2016/17 Activity: Utilise St George Library as local community hub.
8.3 Employment, Training and Economic Development		
New Priority: Support local residents	Concerns were expressed in the	New 2016/17 Activity: Research

into employment.	number of the working age population in receipt of out of Work Benefit.	to establish target groups most effected.
		New 2016/17 Activity: Explore ways of helping people into employment. E.g. Jobs Fair

- 7- The group briefly considered a Public Health Action Plan, which was produced by BCC Public Health Team. It was agreed to invite the Public Health Improvement Manager to the next Neighbourhood Forum meeting.
- 8- The group also discussed the best way to review the Community Safety section of the NP Plan. It was suggested to organise a meeting for all the Neighbourhood Watch Co-ordinators in the area.

Part 3: Environment subgroup

- 9- The Environment Sub-Group met on Thursday 26th May 2016, a full report is available at www.stgeorgenp.org.uk/subgroups/environment.
- 10- The group spent most of the meeting reviewing the NP Plan. They received an input from Matt Collis from Avon Wildlife. The group considered 2015/16 achievements and considered priorities and activities for the future. The group also received an update on existing life projects including the play areas and St George Park and was pleased to hear that plans for work funded by recent grant wins at Troopers Hill Field, Dundridge Park and Meadow Vale were progressing well.
- 11- Subgroup members felt the plan contain the correct number of priorities, however identified new activities and made amendments to existing ones. The NP members are hereby asked to approve the group recommendation summarised in the table shown below.

Priority	Activity Description & Brief reasons.	New Activity
11.1 Environment		
P1: The NP area has quality Parks & Green Spaces accessible to all.	Activity 1 was revised and was agreed to be replaced with activities concentrating on St George Park.	New Activity 1: Support the development of an encompassing strategic develop plan for St George Park.
	Activity 2 was increased to include Colebrook Park; Dundridge Park and wheelchair and access improvements to Troopers Hill and Field.	Update existing Activity 2: Improve access to all Parks and open spaces entrances focusing on Colebrook Park; Dundridge Park and wheelchair and access improvements to Troopers Hill and Field.
	Activity 7 was completed but was felt Gladstone St Green Space still required further work.	New Activity 7: Consult with the Friends of Gladstone St green space.
P2: The NP area is clean, tidy and well maintained: An area free from litter, graffiti, fly tipping and posting.	Activity 3: May Gurney is no longer relevant to clear weeds and gullies. Hence to update it to include Bristol Waste Company.	Update existing Activity 3: Monitor waste contact and report where service needs improving.
	Activity 3 - for improve the quality of Public Right of Way have been completed. However it was suggested to retain the priority but with more focus.	New Activity 3: Improve condition of Public Right of Ways including Blackswarth Rd to Netham Park and Troopers Hill, which are not showing on the OSM.
Priority 4: Green Spaces are well maintained	Activity 1 was deemed to be closed. The group felt new activity should replace this.	New Activity 1: Create & update management plan for all parks and green spaces.

Part 4: Traffic & Transport:

- 12- The Traffic and Transport subgroup met on Tuesday 17th May 2016.
- 13- As part of the NP Plan review the group began to work through the long list of issues/requests which are stored on the Traffic Choices website 'Tracker' <https://www.trafficchoices.co.uk/>
- 14- The aim is to group them by 'type of issue' e.g. parking, speeding, crossing issues, enforcement and 'geographically to look at any clusters.
- 15- The group will then look at how some of the issues could be resolved by different solutions e.g. 'softer measures' such as Speed Watch, Playing Out and street closures, DIY streets/low tech solutions, street pocket parks, enforcement.
- 16- It is acknowledged that there will be some that are already being designed or can't be resolved for various reasons.
- 17- The next step is to look at a prioritisation system for existing and NEW requests that can be more systematic and strategic bearing in mind the budget constraints and staffing constraints for designing and delivering schemes.

Part 5: Wellbeing Grant:

- 18- The Wellbeing subgroup met on Monday 16th May 2016.
- 19- The total amount of Wellbeing Budget available at the time of writing this report is £16,848.10.
- 20- The group assessed eight Wellbeing applications received since March 2016, in total asking for £8,244.99.

21- If all the applications are granted this will leave a balance of £8,653.11.

Wellbeing sub-group recommendations

22- The group's recommendation is summarised in the table shown below "Funding Appraisal Top Sheet".

St George NP Wellbeing Sub-group: Funding appraisal Top sheet 16/12/15

Name of organisation	Declarations of interest	What's the funding for? Brief summary of project	Amount requested	Amount recommended	Conditions
Cossham Rd	None	Funding for hanging baskets /brackets/ planters / compost/plants to enhance the whole road and to encourage all residents especially the isolated and vulnerable.	£500	£500	To encourage other streets to follow their example and if they are using social media to publicise what they are doing and the support they are receiving from the St George Neighbourhood Partnership
Friends of Kingsway Youth	None	Improvements to the youth group's allotment site	£1,500	£1,450	£50 was requested for fuel for a strimmer and hedge trimmer. The Wellbeing subgroup classed this as a running cost which under the terms of the grant cannot be given. Before the grant is given the Health and Safety Policy, Safeguarding policies and details of public liability insurance must be supplied. It is asked that an example of the publicity that will be used to attract volunteers to this project be supplied before funding is released.
Friends of Troopers Hill	Yes**	Fund an opening event of the new play area on Troopers Hill Field to publicise what Neighbourhood Partnership can do to help community groups to achieve their aims and how this project succeeded.	£310	£310	None

The Hive Avon Ltd	No	Funding of a laptop, project and Ipads to extend the range of communication options for the people with learning disabilities that the Hive supports.	£1,327.99	£1,327.99	Recommend that they check the compatibility of the Ipads with the other items of equipment prior to purchase
Summerhill Methodist Church	Yes*	Installing cycle stands for members of the public making use of the facilities of the church.	£487	£487	None
The Haven	No	Funding towards the services of a co-ordinator to work for 2 days a week for a year to build and furnish a roundhouse and to work with partner organisation to improve the accessibility of the Haven's services.	£2,000	£2,000	Subject to production of in data public liability cover and the granting of the other funds applied for.
Crofts End Church	No	Community Defibrillator Facility	£2,120	£2,120	None
Meadow Vale Community Association	No	Refurbishment of the community centre	£4,850	0	No quotations were provided. The application needs more thought and Susan Acton-Campbell will help the applicant to focus on the needs and coach the applicant through application process.

23- The following table sets out the principal benefits to Equalities groups and groups with protected characteristics as described in Section D of the application form.

PROJECT	CONTRIBUTION TO EQUALITIES
Cossham Rd	All residents of Cossham Rd will be invited to join in the project
Friends of Kingsway Youth	Everyone no matter their difference are welcome to our project
Friends of	All equalities groups will be welcome. The location of the event and the route the band would

PROJECT	CONTRIBUTION TO EQUALITIES
Troopers Hill	take is wheelchair accessible. Publicity will be going to people's homes, mainly via their children at local schools, be displayed on local community noticeboards and in local papers
The Hive Avon Ltd	Our organisation support the learning disabled community and there we welcome all equalities groups which make up that community. We welcome volunteers form all equality groups and actively seek applications from all sections of our community.
Summerhill Methodist Church	Any person capable of cycling
The Haven	Our project is directly aimed at adults from excluded groups: including those with mental health issues, substance misuse and complex needs.
Crofts End Church	There will be public access to the facility
Meadow Vale Community Association	We will encourage all local people to feel they belong no matter what equality group they feel they belong to.

24- As part of the Wellbeing Subgroup members Judith Price, Philip Bird, Pete Franklin, Dee Moxon, Jo Webster-Green and Susan Acton Campbell assessed the Wellbeing Grant applications.

25- Philip Bird declared an interest in the Summerhill Methodist Church application as he is a cyclist who would benefit from the project. He did not assess this application.

26- Susan Acton-Campbell declared an interest in the Friends of Troopers Hill grant application as chair of that organisation and left the room during the deliberations and scoring.

Membership of the Wellbeing sub-group

27- We are pleased that Diane Jones and Chris Deane have both volunteered to become members of the Wellbeing sub-group. They will observe at our next meeting and if they are comfortable with the process will be confirmed as members. This would bring our numbers to 9, leaving a single vacancy. New members are always welcome.

Part 6: Communication:

28- The Communications Subgroup met on Wednesday 8 June 2016. The group discussed what it had achieved during its first year and was pleased with the increased profile of the NP, whilst recognising that more could be done.

29- Comms Sub reviewed the Terms of Reference for the Subgroup and concluded that no changes were necessary.

30- The Neighbourhood Fora was discussed at length, including ways to encourage attendance and also discussed changing venues. More work is to be done on this, and Comms Sub asked that the future of the Fora be included in discussions on the direction the NP wishes to take.

31- Community Notice Boards are an effective way of communicating with people in our area, particularly with those people who do not have internet access. Comms Sub is seeking funding, see below, for two additional notice boards.

32- Comms Sub would also like to have materials available to help promote the NP at key events (including Redfest), and is seeking (see below) funding for this.

33- An email newsletter is to be trialled to establish if this helps with engagement.

NP Plan Priority Ref: Communication	Activity/Description of works	Amount £	Running Balance £
P1 Activity 1	<p>The Communications Subgroup would like funding for:</p> <ul style="list-style-type: none"> a) Community Notice Board on Two Mile Hill Road: £1,300 for board plus £250 for utilities check b) Community Notice Board on Hillside Road (near Two Mile Hill School): £1,300 for board plus £250 for utilities check. c) Website hosting: £200 d) Banner(s) to promote StGNP at Redfest and other events: £100 <p>Accordingly, the Communications Subgroup requests that the Neighbourhood Committee delegate £3,400 of the Neighbourhood Budget to the Neighbourhood Partnership Co-ordinator to be spent accordingly.</p>	£3,400	£22,986.84
Remaining St George NP Budget			£22,986.84

34- Cllr Nicola Beech has joined the Communications Subgroup. Philip Bird has been re-elected as Champion. The Communication subgroup met on Wednesday 8th June 2016.

35- Comms Sub reviewed the 'Community Engagement' section of the Neighbourhood Plan. The Neighbourhood Partnership is asked to approve the following changes to the Neighbourhood Partnership Plan:

Existing Activity	Revised Activity
Once the NP Plan is approved by the NP. Publish and deliver summary copy to every household in the NP area.	Make available copies of the NP Plan summary at various events and through various organisations.

New activity	Engage with those in the NP area, and others, using social media.
Publicise other consultation events as and when they emerge.	Publicise other consultation events as and when they emerge, and also promote local Councillor Surgeries.
New Activity	Carryout an email newsletter trial to establish if this helps with the NP engagement.

36- For ease of reading, change references to “Priority number” to “Activity number”. Also make changes to ‘lead person’ on NP Plan to recognise changes to officer roles and Comms Sub responsibilities.